

Dear family _____,

on _____, **from** _____ **to** _____ you are going to have the opportunity to talk to the form tutor and/or subject tutor or your son/daughter.

On this day our **tutor-parent-consultations** take place.

We want to avoid keeping you waiting on that day. Therefore, we kindly ask you to inform your son's/daughter's form tutor by _____, which tutor you would like to talk to on that day. Please put times and tutors' names in the space provided below. You will get a confirmation.

The slip below needs to be returned by _____

Kind regards,

(School management)

Name, first name(s) of the child: _____
(Please print name clearly)

Form: _____

Tutor(s), you would like to talk to

Times, when you are available

Date

Signature(s) of parent(s)/guardian(s)